

Abstract Submission Guidelines - CCPSL

Annual Academic Sessions 2024

Abstracts for posters/oral presentations at CCPSL Annual Academic Sessions 2024 will be entertained from case reports/ case series and original research/audits based on topics related to Clinical Biochemistry/Chemical Pathology. All abstracts must be in accordance with the following guidelines. Abstracts can be submitted under two categories. (Either oral presentation category or E-poster category). Final decision of acceptance/rejection of abstracts will be made by the abstract review committee.

Guidelines for E-posters/oral presentations will be published on the CCPSL website following notification of abstract acceptance.

Submission Timeline

Abstract Submission Opens: **1st March 2024**

Abstract Submission Deadline: **10th April 2024 at 12 noon**

Author Notification of Acceptance: **10th June 2024**

Abstract Submission Guidelines

1. The presenting author is required to register for the CCPSL Annual Academic Sessions 2024 following acceptance of the abstract by the review committee.
2. Any late submissions after the given deadline will not be entertained by the abstract review committee.
3. The abstract should be submitted as a Word document (as an attachment) by emailing to the college email address (colchempath@gmail.com). Please ensure that you provide a valid email address and a contact number of the presenting author.
4. The soft copy (Word document) should be named by the “**AAS 2024 followed by the Title**” of the abstract.
5. No payments are required to submit an abstract.
6. There is no limit to the number of abstracts one author can submit.

Common Abstract Format

Word limit in body of abstract (excludes title, authors, affiliations and keywords)	300 words. Abstracts over this limit will be asked to revise to the word limit.
Font type	Times New Roman
Font size	12 point
Line spacing	1.5
Title	<p>Maximum character limit - 150 characters without spaces Font - Bold, Times New Roman, 12 point Justification - Left justify Abbreviations must not be used in the title.</p>
Author(s)	<p>List of the names of all authors should be included below the title.</p> <ul style="list-style-type: none"> • Surname followed by initials. Eg: Silva JM, Perera TH • No prefixes (e.g. Dr/ Prof) should be included in the author's name • Name of the presenting author should be bolded and underlined. Only the nominated presenting author should present the poster presentation and if selected, the oral presentation. • Include the name of the principal supervisor at the end of the list. • Each author's affiliation should be included following the list of names of all authors. • If more than one author and address, insert a superscript number at the end of the initials before the comma. (for each author) • Affiliations should be preceded by the superscript • Email address of the corresponding author should be included below the affiliations. • Left justify <p>Eg: Silva JM¹, Perera TH² ¹Department of Biochemistry, Faculty of Medicine, University of Kelaniya, Sri Lanka ²Department of Chemical Pathology, Colombo North Teaching Hospital, Sri Lanka Silva.jm@gmail.com</p>

1. The following are **not allowed**.

- a. References
- b. Tables and figures

2. Use of brand/company names should be done **in moderation**.

E.g. Brand/company names may be mentioned in studies of analytical performance of a specific analyzer (establishing reference range for creatinine on “Brand X 459” assay)

Abstract Submission Categories

Original Research

The abstract should be submitted in the following format.

1. Title and Author Information

The title should summarize the abstract and convince the reviewer of the relevance and innovativeness of the work.

2. Introduction and objectives

The introduction should provide a concise overview of the problem addressed by the research, what remains unknown and how your research would fill the gaps in the knowledge.

3. Methods

Following areas shall be specifically mentioned.

- a. Study design
- b. Study setting
- c. Number of subjects enrolled in the study and any inclusion/exclusion criteria when applicable
- d. A description of the intervention (when applicable)
- e. A list of the outcome variables and how they were measured
- f. Statistical methods used to analyze the data

4. Results

This should include a description of the subjects that were included and excluded from the study, frequencies of most important outcome variables, any comparisons of the outcome variables between various subgroups within the study (treated vs. untreated, young vs. old, male vs. female, and so forth). Numerical results should include standard deviations, 95% confidence limits and the level of statistical significance.

5. Conclusions

State concisely what can be concluded and its implications. The conclusions must be supported by the data presented in the abstract. Any unsubstantiated personal opinion should not be included. The generalizability of the results to populations other than that of studied and the weaknesses of the study should be addressed where applicable.

6. Key words: 2-5 key words

Case report

A case report should be submitted in the following format.

1. Title and Author Information

Key elements of the case should be mentioned in the title and might include presenting symptoms/ diagnosis/ intervention/ outcome. The phrase “Case report” should be present in the title.

2. Introduction

A brief summary of the background and the context of the case report.

3. Case presentation

- a. Presenting concerns and important clinical findings of the patient
- b. Diagnostic focus and assessment
 - i. Diagnostic results
 - ii. Diagnostic challenges
 - iii. Relevant prognostic characteristics
- c. Interventions, follow-up and outcomes

4. Discussion and conclusions

The strengths and limitations associated with the case report, how conclusions were arrived at and the applicability of results to other patients should be summarized under this section.

A “Take Away” message from the case report should be mentioned if applicable.

5. Key words: 2-5 key words