

Abstract Submission Guidelines - CCPSL

Annual Academic Sessions 2021

Abstracts for poster/oral presentations at CCPSL Annual Academic Sessions 2021 will be entertained from case reports/ case series/ original research based on topics related to clinical biochemistry/chemical pathology. All abstracts must be in accordance with the following guideline. Abstracts for oral presentation will be selected from original research studies only. Final decision of acceptance/rejection of abstracts will be made by the abstract review committee.

Guidelines for poster/oral preparations will be published on the CCPSL website following notification of abstract acceptance.

Submission Timeline

Abstract Submission Opens: 6th April 2021

Abstract Submission Deadline: 30th April 2021 at 12 noon

Author Notification of Acceptance: 15th June 2021

Abstract Submission Guidelines

1. The presenting author is required to register for the CCPSL Annual Academic Sessions 2021 following acceptance of the abstract by the review committee.
2. Any late submissions after the given deadline will not be entertained by the abstract review committee.
3. The abstract should be submitted as a word document (as an attachment) by emailing to the College email address (*colchempath@gmail.com*).
4. The soft copy (Word document) should be named by the 'title' of the abstract.
5. There is no fee to submit an abstract.
6. There is no limit to the number of abstracts one author can submit.

Common Abstract Format

Word Limit in body of abstract (excludes title, authors, affiliations)	300 words. Abstracts over this limit will be asked to be revised to the word limit.
Font Type	Times New Roman
Font Size	12 point
Line Spacing	1.5
Title	Maximum character limit: 150 characters without spaces Font: Bold, Times New Roman, 12 point Justification: Left Justify
Author(s)	Names of all authors should be included after the title. Surname followed by Initials. Eg: Silva JM, Perera TH No prefixes (e.g. Dr/ Prof) should be included in the author's name Name of the presenting author should be underlined. Each author's affiliation should be included following the list of names of all authors If more than one author & address, insert a superscript number at the end of the initials before the comma (for each author) Email address of the corresponding author should be included following the affiliations Left justify Eg: Silva JM ¹ , Perera TH ² ¹ Department of Biochemistry, Faculty of Medicine, University of Kelaniya ² Department of Chemical Pathology, Colombo North Teaching Hospital Silva.jm@gmail.com

1. Following are not allowed.
 - a. References
 - b. Tables and figures

2. Use of brand/company names should be done in moderation.
E.g. Brand/company names may be mentioned in studies of analytical performance of a specific analyser (Establishing reference range for creatinine on 'Brand X 459' assay)

Original Research

The abstract should be submitted in the following format:

1. Title & Author Information: the title should summarize the abstract and convince the reviewer of the relevance and innovativeness of the work.
2. Introduction: the introduction should provide a concise overview of the problem addressed by the research, what remains unknown and how your research would fill the gaps in the knowledge.
3. Methods: following areas shall be specifically be mentioned.
 - a. Study design
 - b. Study setting
 - c. Number of subjects enrolled in the study & any inclusion/exclusion criteria when applicable
 - d. A description of the intervention (when applicable)
 - e. A list of the outcome variables & how they were measured
 - f. Statistical methods used to analyze the data
4. Results: This should include a description of the subjects that were included and excluded from the study, frequencies of most important outcome variables, any comparisons of the outcome variables between various subgroups within the study (treated vs. untreated, young vs. old, male vs. female, and so forth). Numerical results should include standard deviations, 95% confidence limits and the level of statistical significance.
5. Conclusion: State concisely what can be concluded and its implications. The conclusions must be supported by the data presented in the abstract. Any unsubstantiated personal opinion should not be included. The generalizability of the results to populations other than that of studied and the weaknesses of the study should be addressed where applicable.
6. Key words: 2-5 key words

Case report

A case report should be submitted in the following format:

1. Title & Author Information: Key elements of the case should be mentioned in the title and might include presenting symptoms/ diagnosis/ intervention/ outcome. The phrase “case report” should be present in the title.
2. Introduction: brief summary of the background and the context of the case report.
3. Case presentation:
 - a. Presenting concerns and important clinical findings of the patient
 - b. Diagnostic focus & assessment:
 - i. Diagnostic results
 - ii. Diagnostic challenges
 - iii. Relevant prognostic characteristics
 - c. Interventions, follow-up & outcomes
4. Discussion: the strengths and limitations associated with the case report, how conclusions were arrived at and the applicability of results to other patients should be summarized under this section. A “take away” message from the case report should be mentioned if applicable.
5. Key words: 2-5 key words